



BATHING BEACH
PO BOX 126
OCEAN GROVE NJ 07756

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EMPLOYMENT OPPORTUNITIES ON THE OCEAN GROVE BEACHFRONT

The Ocean Grove Beachfront is owned by the Ocean Grove Camp Meeting Association and operated in keeping with the OGCMA Mission Statement.

The Mission of the Ocean Grove Camp Meeting Association, rooted in its Methodist Heritage, is to provide opportunities for spiritual birth, growth and renewal through worship, educational, cultural and recreational programs for persons of all ages in a proper, convenient and desirable Christian seaside setting.

Beach management is always seeking qualified individuals who are sincerely interested in working with us to in support of the purposes expressed in that Mission statement.

Application for employment on the Ocean Grove Beachfront is made by submitting a completed application to the Beachfront Supervisor. Employees between the ages of 14 - 17 years will have to obtain "working papers" from their (NJ) school or (out-of-state) from Neptune High School. Lifeguards, office clerks and cleaner applicants must show proof of inoculation against Hepatitis

Beachfront employment opportunities are found in these primary areas:

1) LIFEGUARDS

Lifeguards' primary concern is supervising the safety of bathers and effecting rescues of endangered bathers when necessary. Employment preference is given to mature persons age 16 or older who demonstrate superior swimming ability in the ocean. Lifeguards staff the beaches from 9 AM (12:30 PM on Sundays) until 5:30 PM or from 11 AM until 7:30pm days per week throughout the summer. OSHA regulations require that Lifeguards be inoculated against Hepatitis B or sign a waiver indicating their understand the risks of blood borne pathogens and refusing the inoculation.

Lifeguards' secondary duties may include:

- Safety of patrons on the beach
- Limited beach litter/refuse removal
- Equipment maintenance
- Crowd control

Other requirements for lifeguards include:

- Prior to beginning the season, submit evidence from a Medical Doctor on the OGCMA Lifeguard Physical Examination Form (or equivalent document) of their physical fitness to perform their duties;
- Demonstrate satisfactory swimming, running, paddling and rowing skills before or during the first week on the job;
- Daily participation in the Ocean Grove USLA Lifeguard Training program and related tournament activities.

2) STEPGUARD

Stepguards' primary duty is the enforcement of the OGCMA Beach Admission regulations through the selling of Beach Badges and checking to ensure that all persons age 12 or older entering the beach at their assigned access point are displaying the proper beach admission badge. Stepguards duties are from 9 AM until 5:30 PM (5 days per week) with meal and relief breaks covered by relief personnel as necessary. Employment preference is given to mature persons age 16 or older who are able to maintain orderly sales records and can interface pleasantly and firmly with beach patrons and the general boardwalk population.

Stepguards' secondary duties may include:

- Being alert for persons who may be attempting to circumvent the OGCMA beachfront admission regulations
- Monitoring the safety and deportment of persons near their location
- Reporting requests for assistance as necessary to the Bathing Office
- Providing information and assistance to persons asking about the beachfront or other OGCMA programs and activities

3) CLEANERS

Cleaners' primary responsibility is maintaining clean and litter free restrooms, changing rooms, pavilion, boardwalk and beach. Cleaners are on duty from 8:30 AM until 5:30 PM in various short and split shifts. Employment preference is given to those age 14 and older who demonstrate their ability to maintain an assigned schedule, work without direct supervision and deal with the results of the general untidiness of those using the beachfront. OSHA regulations require that Lifeguards be inoculated against Hepatitis B or sign a waiver indicating their understand the risks of blood borne pathogens and refusing the inoculation.

Cleaners' Secondary duties may include:

- Placing chairs and umbrellas for stepguards
- Participating in portions of Lifeguard Training
- Assisting Lifeguards
- Performing minor maintenance, repairs and errands in support of beachfront activities

4) OFFICE CLERKS

Office Clerk's primary duties are to make, administer and record beach badge sales data and to respond to the needs of beach patrons who come to the beach office. The office is staffed from 9:00 AM (12:30 PM Sundays) until 4 PM; Office Clerks' duties are from 9 AM until 5:30 PM or 11 AM until 7:30 PM with meal and relief breaks covered by other personnel as necessary. Employment preference is given to those age 18 and older who demonstrate their ability to maintain financial and administrative records and interface well with the public both in person and on the telephone.

Office Clerks' secondary duties may include:

- Providing meal and relief breaks to step guards
- Checking rest rooms for cleanliness and supplies
- Preparing and making bank deposits
- Monitoring beach radio transmissions
- Miscellaneous activities and errands in support of beach front activities



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APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

DATE _____ SOC SEC NUM _____

NAME _____
 LAST FIRST MIDDLE

SUMMER ADDRESS _____
 STREET CITY STATE

WINTER ADDRESS _____
 (IF DIFFERENT) STREET CITY STATE

SUMMER PHONE _____ WINTER PH _____

IF UNDER AGE 18, AGE & DATE OF BIRTH _____

IF RELATED TO ANYONE IN OUR EMPLOY, REFERRED
 STATE NAME AND DEPARTMENT BY _____

EMPLOYMENT DESIRED

POSITION _____ DATE YOU CAN START _____ AVAILABLE UNTIL
 END OF SEASON ? _____

ARE YOU EMPLOYED NOW? _____ IF SO MAY WE INQUIRE
 OF YOUR PRESENT EMPLOYER? _____

EVER APPLIED TO OGCMA BEFORE? _____

EDUCATION	NAME AND LOCATION OF SCHOOL	YEARS ATTENDED	DATE GRADUATED	COURSE
GRAMMAR SCHOOL	_____	_____	_____	_____
	_____	_____	_____	_____
HIGH SCHOOL	_____	_____	_____	_____
	_____	_____	_____	_____
COLLEGE	_____	_____	_____	_____
	_____	_____	_____	_____
OTHER	_____	_____	_____	_____
	_____	_____	_____	_____

CERTIFICATIONS, SPECIAL QUALIFICATIONS _____

HEPATITIS B INOCULATION ? (If so, when and by whom) _____

ACTIVITIES: CIVIC, ATHLETIC, ETC. _____
(EXCLUDE ORGANIZATIONS, THE NAME OR CHARACTER OF WHICH INDICATES THE RACE, CREED, SEX, MARITAL STATUS, AGE, COLOR OR NATIONAL ORIGIN OF ITS MEMBERS.)

DO YOU CURRENTLY POSSESS A VALID NEW JERSEY DRIVER'S LICENSE? _____

IF SO, WHAT IS THE NUMBER? _____ EXPIRATION DATE _____

(CONTINUED ON OTHER SIDE)

FORMER EMPLOYERS (LIST BELOW LAST FOUR EMPLOYERS, STARTING WITH LAST ONE FIRST.)

DATE MONTH/YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM				
TO				
FROM				
TO				
FROM				
TO				
FROM				
TO				

REFERENCES GIVE BELOW THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR

NAME	ADDRESS	BUSINESS	YEARS ACQUAINTED
1			
2			
3			

PHYSICAL RECORD

DO YOU HAVE ANY IMPAIRMENT THAT WOULD INTERFERE WITH YOUR ABILITY TO PERFORM THE JOB FOR WHICH YOU HAVE APPLIED?

IN CASE OF
EMERGENCY NOTIFY

NAME

ADDRESS

PHONE

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION. I UNDERSTAND THAT MISREPRESENTATION OR OMISSION OF FACTS CALLED FOR IS CAUSE FOR DISMISSAL. FURTHER, I UNDERSTAND AND AGREE THAT MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT ANY PREVIOUS NOTICE.

DATE

SIGNATURE

DO NOT WRITE BELOW THIS LINE

INTERVIEWED BY

REMARKS:

NEATNESS

CHARACTER

PERSONALITY

ABILITY

HIRED

POSITION

WILL REPORT

SALARY
